



Saturday, May 18, 2019

10 a.m. - 6 p.m.

City Hall Grounds, 31 S. Summit Avenue, Gaithersburg, MD 20877 • gaithersburgbookfestival.org

Application & Notification Process

To be considered for a featured author slot, please submit the following materials by November 2, 2018:

- Completed application
- Two galleys or finished copies of the book you wish to promote

Applicants will be emailed with a selection decision by the end of February, 2019.

If you are selected as a Featured Author

- You will receive an acceptance email that will both provide and request further information.
- You will be given a presentation timeslot and space for a book signing following your presentation. The festival presentation schedule will be finalized by late March, 2019.
- You will be provided with someone to introduce you prior to your presentation.
- The ordering and sale of your books will be handled by our bookseller, Politics & Prose Bookstore. On occasion, Politics & Prose may determine that an author will need to provide and/or sell his/her own books. We will notify authors individually if that is necessary.
- The Gaithersburg Book Festival is not able to assist with travel expenses, but may be able to assist with hotel accommodations if needed.
- Please be aware that your presentation may be photographed and/or filmed by the City of Gaithersburg, C-SPAN, Comcast, or other media.
- Featured Authors may not make any other promotional appearances during the week leading up to the Gaithersburg Book Festival in the cities of Gaithersburg, Rockville, or Germantown, Maryland, unless approved by GBF organizers.

If you are NOT selected as a Featured Author, and Wish to Participate as an Exhibitor

We recommend that you submit an Exhibitor Application with payment while you wait to hear about the status of your Featured Author Application. Should you be accepted as a featured author, we will cancel your Exhibitor Application and issue you a refund. The Exhibiting Author application can be found on the Festival website at www.gaithersburgbookfestival.org beginning January 4, 2019. Spaces are limited, so we suggest applying early.

Application to Participate as a GBF Featured Author

Application Deadline: November 2, 2018

For more information, please contact: Breanna at 301-258-6350; Breanna.Oland@gaitthersburgmd.gov

BOOK INFORMATION

Author: _____

Submitted Book Title*: _____

Publication Date: _____ ISBN-13: _____

*Books must be available for sale by May 18, 2019 to be considered. Preference is given to books released (in either hardcover or paperback) since May, 2018.

WHICH GENRE/SUB-GENRE BEST REPRESENTS YOUR BOOK? (circle one):

Adult: Fiction- General Fiction - Mystery/Thriller Non-Fiction Poetry Other _____

Children: Picture Book Middle Grade Fiction Middle Grade Non-Fiction Middle Grade Graphic Novel

Young Adult: Fiction Non-Fiction Graphic Novel

BRIEF SYNOPSIS OF BOOK (please attach press release separately, if available):

PUBLISHER INFORMATION

Publishing Company: _____ Publisher Contact: _____

Publisher Contact Phone #: _____ Publisher Contact Email: _____

YOUR CONTACT INFORMATION

Name: _____

City: _____ State: _____

Email (required): _____

Preferred Phone #: _____

Website Address: _____

MAIL COMPLETED APPLICATION AND ALL REQUIRED MATERIALS TO:

Gaithersburg Book Festival Presenter ~ 506 S. Frederick Avenue, Gaithersburg, MD 20877

For Office Use Only: Date Received: _____ Acceptance: Yes No Date Notified: _____