



**Saturday, May 17, 2025**

10 a.m. - 6 p.m.

*Bohrer Park • 506 S. Frederick Avenue*

*Gaithersburg, MD • [gaithersburgbookfestival.org](http://gaithersburgbookfestival.org)*

### **Application & Notification Process**

To be considered for a slot on one of our stages, please submit the following materials by November 1, 2024:

- Completed application
- Two galleys or finished copies of the book you wish to promote

**Hard copies are strongly preferred.**

Applicants will be emailed with a selection decision by the end of February, 2025.

### **If you are selected as a Featured Author**

- You will receive an acceptance email that will both provide and request further information
- You will be given a presentation timeslot and space for a book signing following your presentation. The festival presentation schedule will be finalized by late March, 2025.
- You will be provided with someone to introduce you prior to your presentation
- The ordering and sale of your books will be handled by our bookseller, Politics & Prose Bookstore. On occasion, Politics & Prose may determine that an author will need to provide and/or sell his/her own books. We will notify authors individually if that is necessary
- The Gaithersburg Book Festival is not able to assist with travel expenses, but may be able to assist with hotel accommodations, if needed
- Please be aware that your presentation may be photographed and/or filmed by the City of Gaithersburg, C-SPAN, or other media
- Featured Authors may not make any other promotional appearances during the week leading up to the Gaithersburg Book Festival in the cities of Gaithersburg, Rockville, or Germantown, Maryland, unless approved by GBF organizers

### **If you are NOT selected as a Featured Author, and Wish to Participate as an Exhibitor**

We recommend that you submit an Exhibitor Application with payment while you wait to hear about the status of your Featured Author Application. Should you be accepted as a featured author, we will cancel your Exhibitor Application and issue you a refund. The Exhibiting Author application can be found on the Festival website at [www.gaithersburgbookfestival.org](http://www.gaithersburgbookfestival.org) in early January, 2025. Spaces are limited, so we suggest applying early.

# Application to Participate as a 2025 GBF Featured Author

Application Deadline: November 1, 2024

For more information, please contact: Kevin Adler at [kevin.adler@gaithersburgmd.gov](mailto:kevin.adler@gaithersburgmd.gov)

## BOOK INFORMATION

Author Name: \_\_\_\_\_

Book Title: \_\_\_\_\_

Publication Date\*: \_\_\_\_\_ ISBN-13: \_\_\_\_\_

\*Book must be available for sale by May 17, 2025 to be considered. Preference is given to books released (in either hardcover or paperback) since May, 2024.

## WHICH GENRE/SUB-GENRE BEST REPRESENTS YOUR BOOK? (select one):

**Adult:** Fiction- General    Fiction - Mystery/Thriller    Non-Fiction    Poetry    Other \_\_\_\_\_

**Children:** Picture Book    Middle Grade Fiction    Middle Grade Non-Fiction    Middle Grade Graphic Novel

**Young Adult:** Fiction    Non-Fiction    Graphic Novel

## BRIEF SYNOPSIS OF BOOK (please attach press release separately, if available):

\_\_\_\_\_  
\_\_\_\_\_

## PUBLISHER INFORMATION

Publishing Company: \_\_\_\_\_ Publisher Contact: \_\_\_\_\_

Publisher Contact Phone #: \_\_\_\_\_ Publisher Contact Email \_\_\_\_\_

## APPLICANT CONTACT INFORMATION

**Name:** \_\_\_\_\_

**City\*:** \_\_\_\_\_ **State\*:** \_\_\_\_\_

**Email (required):** \_\_\_\_\_

**Preferred Phone #:** \_\_\_\_\_

**Website Address:** \_\_\_\_\_

\*If Contact is a publicist, please provide city and state for the author: \_\_\_\_\_

**MAIL COMPLETED APPLICATION AND ALL REQUIRED MATERIALS TO:**

**Gaithersburg Book Festival Presenter ~ 506 S. Frederick Avenue, Gaithersburg, MD 20877**

For Office Use Only: Date Received: \_\_\_\_\_ Acceptance:  Yes  No Date Notified: \_\_\_\_\_